Healthcare Associated Infection: SHFN 30 and HAI-SCRIBE Implementation Strategy

This letter announces the publication by Health Facilities Scotland (HFS) of an Implementation Strategy and a Contractor Endorsement Document to assist NHS Boards in taking forward the guidance set out within Scottish Health Facilities Note (SHFN) 30: ‘Infection control in the built environment: Design and planning’ and HAI-SCRIBE (Healthcare Associated Infection System for Controlling Risk in the Built Environment).

The letter was copied to the Estate Manager for information.

Improvement and Support Team: National Improvement Programmes 2008 - 2011

This CEL intimates that the Improvement and Support Team (IST) is currently finalising the scope of three national improvement programmes to run from April 2008 - March 2011 in support of ‘Better Health, Better Care’ and delivery of new HEAT Targets.

The CEL was copied to the Chief Executive, Director of Operations, Director of Finance, Director of HR and Clinical Development, Interim Consultant Medical Director, Corporate Affairs Manager and General Manager PPU for information.

NHS Quality Improvement Scotland (NHS QIS) Standards for Integrated Care Pathways (ICPs) for Mental Health

This letter announces and supports the NHS QIS standards for ICPs for mental health covering: dementia; schizophrenia; bi-polar disorder; depression; and personality disorder.

The letter was copied to the Director of HR and Clinical Development and the Interim Consultant Medical Director for action.

Safer Management of Controlled Drugs: A) Changes to Record-keeping Requirements; B) Destruction of Controlled Drugs: New Role for Accountable Officers; C) Accountable Officers: Contact Details (Updated)

The annexes to this letter provide information about changes to the record-keeping requirements for controlled drugs; a new role for Accountable Officers which enables them to authorise people or groups of people to witness the destruction of controlled drugs; and an updated list of Accountable Officers in Scotland.

The letter and annexes were copied to the Director of HR and Clinical Development, Interim Consultant Medical Director and Health and Safety Manager for action.


The letter was copied to the Director of Finance and Director of HR and Clinical Development for action and the Chairman and Chief Executive for information.


This letter advises NHSScotland employers of the launch on 17 December 2007 of the Partnership Information Network (PIN) publication on "Safer Pre- and Post-Employment Checks - Policy for NHSScotland".

The CEL was copied to the Director of HR and Clinical Development for action and the Chief Executive for information.