

# Tripartite Fleet Project Newsletter

## July 07



### Project Team

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### Programme Managers

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### Welcome to Tripartite Project Newsletter

#### Background:

The Programme Managers, one from each Emergency Service, were assigned on 19<sup>th</sup> March 2007 and are supported by the Programme Administrator.

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#### Project Aims/Objectives:

The aims and objectives of the Project Team will be to develop partnership working between the 8 Scottish Police Forces, 8 Scottish Fire & Rescue Services and the Scottish Ambulance Service fleets, through implementation of the Effective Government Funds.

*"investigate and identify the potential synergies to be gained from greater collaboration of fleet management between Police, Fire and Ambulance in Scotland at a national level."*

*"The study is to focus at a strategic level and map the business processes inside each service and consider the overlaps; consider the various Fleet Management operations; procurement processes (including legislative compliance); vehicle maintenance and the operation of the many emergency service workshops that are located around Scotland; and consider the disposal of vehicles and associated equipment."*

The following Work streams are currently under review.

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**• Strategies & Policies:**

Assist in the Development of Corporate Policy Framework for Each Authority as this is a Corporate Responsibility.

Paul French is currently preparing Project Plan and Business Case for Transport Strategy.

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**• Collaborative Procurement:**

Explore the Feasibility of Joint Procurement and the Advantages that it will bring.

Neil Gillies is currently looking at a Blue Light pricing agreement.

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**• Technical Standards:**

Identify Savings that can be made through Standardising Vehicle Specifications and Joint Procurement.

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**• Fuel:**

Explore for joined up Management and Administration Structures, Functions, and Financial Implications.

Neil Gilles is currently preparing a Questionnaire with regards to Fuel pricing data.

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**• Insurance:**

Explore Existing Best Practice and Opportunities for shared Best Practice.

Paul French is currently working on Project Brief and Scoping Paper.

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**• Finance:**

Identify the Financial Constraints, such as VAT and Accounting for Capital charges and all Estates related cost.

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**• Performance Management:**

Explore Existing Best Practice and Opportunities for Shared Best Practice.

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**• ICT systems:**

Explore the Potential for Joined up Management and Administration Structures, Functions, and Financial Implications that will Result.

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- **Research & development:**

Identify what Research and Development of Vehicles and Equipment is Currently Carried out Amongst the Various Operations.

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- **Vehicle Workshops:**

Explore Existing Best Practice and Opportunities for Shared Best Practice.

Tony Chalk is working on the completion of documentation associated with Ayr & Kilwinning workshop options.

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- **Vehicle breakdown/recovery:**

Explore the potential for joined up management, administration and provision of Vehicle Recovery.

Tony Chalk has prepared Project Brief for breakdown and recovery and is looking at all options associated.

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- **Vehicle collection/delivery:**

Analyse the Breakdown of Workshop Staff Time, Productive, Non-Productive, Administration, Charge-hand Duties, Collection and Delivery etc.

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- **Vehicle Procurement:**

Identify Savings that can be made through Standardising Vehicle Specifications and Joint Procurement.

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- **Centralisation of Admin Tasks:**

Explore Existing Best Practice and Opportunities for Shared Best Practice.

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**Key Priorities:**

**Any enquiries or current joint working practices which you may wish to discuss or take forward, please contact any of the Project Team members.**

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