



**Scottish
Ambulance
Service**

Working in Partnership with Universities



NOT PROTECTIVELY MARKED

Public Board Meeting

29 November 2023

Item No 21

THIS PAPER IS FOR NOTING

BOARD DEVELOPMENT SESSION REPORT

Lead Director Author	Tom Steele, Chair Lindsey Ralph, Board Secretary
Action required	The Board is asked to note the report.
Key points	This paper provides information on the most recent Board Development session held on 25 October 2023.
Timing	Board Development sessions are held bi-monthly and a report is provided to the next public Board meeting on the main items discussed.

NOT PROTECTIVELY MARKED

SCOTTISH AMBULANCE SERVICE BOARD

REPORT FROM BOARD DEVELOPMENT SESSION

TOM STEELE, CHAIR

SECTION 1: PURPOSE

Board Development sessions are held bi-monthly and provide an opportunity for Board members to consider issues in detail and improve members' understanding and knowledge of what are often complex subjects. The format of the sessions usually consists of a presentation or briefing from Executive Directors and managers leading the area of work, or staff involved in the work, followed by discussion and questions from members or a workshop focused on areas for board development.

SECTION 2: BACKGROUND

Board Development sessions are not decision making meetings. The Board's Code of Corporate Governance sets out the decision making process which is observed. The sessions do however assist the decision making process through in depth exploration and analysis of an issue which may be the subject of a formal board decision. They also provide an opportunity for updates on ongoing strategic matters.

SECTION 3: DISCUSSION

The Board Development session on 25 October 2023 was held in person at National Headquarters, Gyle, Edinburgh.

This session focussed on Board members receiving updates on the Service's Research, Development and Innovation programme of work, Winter Planning preparations, Estates and Rest Breaks.

At this session, Board members also discussed the programme of Board Staff Engagement visits and the Board Blueprint for Good Governance Board Self Assessment survey that would be issued in November 2023.

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