



PUBLIC BOARD MEETING

**27 May 2026
Item 04**

THIS PAPER IS FOR APPROVAL

MATTERS ARISING/PENDING FROM PREVIOUS MEETINGS

Lead Director Author	Tom Steele, Chair Pippa Hamilton, Board Secretary
Action required	The Board is asked to <ol style="list-style-type: none">1. Note the update provided against each of the matters arising or pending from previous meetings.2. Approve the removal of each of those actions annotated as complete.
Background	A log is maintained for all matters arising or pending from each of the previous meetings. No action is deleted from the listing until reported as complete and approved for removal.
Status	<p>The attached appendix contains a status update against each of the matters arising or pending.</p> <p>Actions are annotated in the RAG status update as follows:</p> <ul style="list-style-type: none">● Task completed – to be removed from listing● No identified risk to action target completion date● Target completion date extended and rationale provided for movement● Target completion date exceeded with further explanation required and/or to be provided at meeting <p>There is 2 matter arising items are recommended for closure.</p>

MEETING: Scottish Ambulance Service Board						
REF Mtg/Pg/Item	SUBJECT	ORINATION DATE	ACTION/RECOMMENDATION	RAG	TARGET DATE	COMMENTS
220/08/15	SAS/NHS24 Collaboration	November 2025	Chief Executive to submit a formal paper on the SAS/NHS24 collaboration progress to the May 2026 Board meeting.		May 2026	Complete – propose to close Item on May 2026 Board agenda.
221/06/11	Staff Experience and Performance Report	January 2026	1. Acting Director of Workforce/Chief Operating Officer to develop trajectories and accompanying narrative on plans to improve appraisal rates and statutory mandatory training compliance, including risk assessment and balancing operational pressures and the need for realistic, achievable progress to be included within future Board reporting.		May 2026 July 2026	Update 19 May – This work is in progress and will be presented to Staff Governance Committee in June for consultation prior to being included within the Board Report at the July Board meeting. Propose to extend target date to July.
222/09/14	Health and Care Staffing (Scotland) Act	March 2026	Board Secretary to add Health and Care Staffing Act reporting to the next Integrated Governance Committee meeting agenda, to support further scrutiny and discussion of its cross cutting clinical and workforce implications following the suggestion of a deep dive into this area be undertaken at Staff Governance Committee.		May 2026	Complete – propose to close. Was discussed at April Integrated Governance Committee meeting.