



NOT PROTECTIVELY MARKED

Public Board Meeting

**31 March 2021
Item No 16**

THIS PAPER IS FOR NOTING

BOARD DEVELOPMENT SESSION REPORT

Lead Director Author	Tom Steele, Chair Lindsey Ralph, Board Secretary
Action required	The Board is asked to note the report.
Key points	This paper provides information on the most recent Board Development session held on 24 February 2021.
Timing	Board Development sessions are held bi-monthly and a report is provided to the next public Board meeting on the main items discussed.

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SCOTTISH AMBULANCE SERVICE BOARD

REPORT FROM BOARD DEVELOPMENT SESSION

TOM STEELE, CHAIR

SECTION 1: PURPOSE

Board Development sessions are held bi-monthly and provide an opportunity for Board members to consider issues in detail and improve members' understanding and knowledge of what are often complex subjects. The format of the sessions usually consists of a presentation or briefing from Executive Directors and managers leading the area of work, or staff involved in the work, followed by discussion and questions from members or a workshop focused on areas for board development.

SECTION 2: BACKGROUND

Board Development sessions are not decision making meetings. The Board's Code of Corporate Governance sets out the decision making process which is observed. The sessions do however assist the decision making process through in depth exploration and analysis of an issue which may be the subject of a formal board decision. They also provide an opportunity for updates on ongoing strategic matters.

SECTION 3: DISCUSSION

Due to the ongoing pandemic and social distancing measures, the Board Development session on 24 February 2021 was held virtually by MS Teams.

At this session, Board members discussed the latest version of the Service's draft Remobilisation Plan 2021/22 and Financial Plan 2021/22 that would be submitted to Scottish Government for feedback on 26 February 2021. The final version of the plans would be presented to the Board for approval in March.

Board members received a presentation on the Service's Demand and Capacity programme, which was the highest priority area of work for the Service given the wide reaching improvements for other areas of service delivery, patient outcomes and staff wellbeing.

Other items for discussion included a presentation from the Director of Workforce to provide an update on the Service's workforce planning arrangements.

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