



NOT PROTECTIVELY MARKED

Public Board Meeting

**24 November 2021
Item No 07.1**

THIS PAPER IS FOR APPROVAL

BOARD MEETING SCHEDULE 2022

Lead Director Author	Tom Steele, Chair Lindsey Ralph, Board Secretary
Action required	The Board is asked to approve the meeting schedule for 2022.
Key points	<p>Public Board meetings are held bi-monthly, on the last Wednesday of the month.</p> <p>This paper sets out the proposed Board meeting and Board Development session dates for 2022 (Appendix A).</p> <p>Board members are asked to note the planned dates of meetings of the Scottish Ambulance Service Board and its Committees from January to December 2022.</p> <p>Following Board approval, dates for the public Board meetings are published on the Service's website.</p> <p>Consultation with Chairs and members of the Board's Standing Committees has taken place. The proposed dates are attached at (Appendix B).</p>
Timing	The Board approves its annual schedule of meetings for the year ahead.
Link to Corporate Objectives	In compliance with the Service's Standing Orders, the Board is required to meet at least 6 times in the year and will annually approve a forward schedule of meetings dates.
Equality and Diversity	There are no equality or diversity implications arising from this paper.

Scottish Ambulance Service 2022 Board Annual Schedule of Meetings

Public Board Meetings

Date	Time	Venue
Wednesday 26 January 2022	10.00 am – 1.00 pm Public	MS teams
Wednesday 30 March 2022	10.00 am – 1.00 pm Public	To be confirmed
Wednesday 25 May 2022	10.00 am – 1.00 pm Public	To be confirmed
Wednesday 29 June 2022	10.00 am (Special meeting – Annual Accounts)	To be confirmed
Wednesday 27 July 2022	10.00 am – 1.00 pm Public	To be confirmed
Wednesday 28 September 2022	10.00 am – 1.00 pm Public	To be confirmed
Wednesday 30 November 2022	10.00 am – 1.00 pm Public	To be confirmed

Board Development sessions

Date	Time	Venue
Wednesday 23 February 2022	10.00 am – 1.00 pm	MS Teams
Tuesday 29 March 2022	10.00 am – 1.00 pm	To be confirmed
Wednesday 27 April 2022	10.00 am – 1.00 pm	To be confirmed
Wednesday 29 June 2022	10.00 am – 1.00 pm	To be confirmed
Wednesday 31 August 2022	10.00 am – 1.00 pm	To be confirmed
Wednesday 26 October 2022	10.00 am – 1.00 pm	To be confirmed

APPENDIX B

Audit Committee

Date	Time	Venue
Wednesday 19 January 2022	10.00 am – 1.00 pm	MS Teams
Wednesday 20 April 2022	10.00 am – 1.00 pm	To be confirmed
Thursday 16 June 2022	10.00 am – 1.00 pm	To be confirmed
Thursday 13 October 2022	10.00 am – 1.00 pm	To be confirmed

Clinical Governance Committee

Date	Time	Venue
Monday 14 February 2022	10.00 am – 1.00 pm	MS Teams
Monday 16 May 2022	10.00 am – 1.00 pm	To be confirmed
Monday 15 August 2022	10.00 am – 1.00 pm	To be confirmed
Monday 14 November 2022	10.00 am – 1.00 pm	To be confirmed

Staff Governance Committee

Date	Time	Venue
Thursday 17 March 2022	10.00 am – 1.00 pm	MS Teams
Monday 20 June 2022	10.00 am – 1.00 pm	To be confirmed
Thursday 1 September 2022	10.00 am – 1.00 pm	To be confirmed
Monday 12 December 2022	10.00 am – 1.00 pm	To be confirmed

Remuneration Committee

Date	Time	Venue
Wednesday 29 June 2022	2.00 pm	To be confirmed
Wednesday 30 November 2022	2.00 pm	To be confirmed