



**NOT PROTECTIVELY MARKED**

**Public Board Meeting**

**27 May 2020  
Item No 15**

**THIS PAPER IS FOR NOTING**

**BOARD DEVELOPMENT SESSION REPORT**

<b>Lead Director Author</b>	Tom Steele, Chair Lindsey Ralph, Board Secretary
<b>Action required</b>	The Board is asked to note the report.
<b>Key points</b>	This paper provides information on the most recent Board Development session held on 29 April 2020.
<b>Timing</b>	Board Development sessions are held bi-monthly and a report is provided to the next public Board meeting on the main items discussed.

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## **SCOTTISH AMBULANCE SERVICE BOARD**

### **REPORT FROM BOARD DEVELOPMENT SESSION**

**TOM STEELE, CHAIR**

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#### **SECTION 1: PURPOSE**

Board Development sessions are held bi-monthly and provide an opportunity for Board members to consider issues in detail and improve members' understanding and knowledge of what are often complex subjects. The format of the sessions usually consists of a presentation or briefing from Executive Directors and managers leading the area of work, or staff involved in the work, followed by discussion and questions from members or a workshop focused on areas for board development.

#### **SECTION 2: BACKGROUND**

Board Development sessions are not decision making meetings. The Board's Code of Corporate Governance sets out the decision making process which is observed. The sessions do however assist the decision making process through in depth exploration and analysis of an issue which may be the subject of a formal board decision. They also provide an opportunity for updates on ongoing strategic matters.

#### **SECTION 3: DISCUSSION**

Due to the emerging priorities in relation to the Service's response to the COVID-19 pandemic, the Board Development session scheduled for 25 March 2020 was cancelled

The Board Development session on 29 April 2020 was held virtually and focused on providing Board members with an update on the Service's response to COVID-19 and financial performance at Month 12.