



NOT PROTECTIVELY MARKED

Public Board Meeting

**November 2019
Item No 08**

THIS PAPER IS FOR APPROVAL

BOARD MEETING SCHEDULE 2020

Lead Director Author	Tom Steele, Chair Lindsey Ralph, Board Secretary
Action required	The Board is asked to approve the meeting schedule for 2019.
Key points	Public Board meetings are held bi-monthly, on the last Wednesday of the month. This paper sets out the proposed Board meeting and Board Development session dates for 2020 (Appendix A). Consultation with Chairs and members of the Board's Standing Committees has taken place and dates have been agreed for 2020. These are attached as (Appendix B).
Timing	The Board approves its annual schedule of meetings for the year ahead.

**Scottish Ambulance Service
2020 Board Annual Schedule of Meetings**

Public Board Meetings

Date	Time	Venue
Wednesday 29 January 2020	10.00 am Public	Meeting Room 2:12, 2 nd Floor, Gyle Square, Edinburgh
Thursday 26 March 2020	9.30 a.m. Public	Glasgow
Wednesday 27 May 2020	10.00 am Public	Meeting Room 2:12, 2 nd Floor, Gyle Square, Edinburgh
Wednesday 24 June 2020	10.00 am (Special meeting – Annual Accounts)	Meeting Room 2:12, 2 nd Floor, Gyle Square, Edinburgh
Wednesday 29 July 2020	10.00 am Public	Meeting Room 2:12, 2 nd Floor, Gyle Square, Edinburgh
Wednesday 30 September 2020	10.00 am Public	Meeting Room 2:12, 2 nd Floor, Gyle Square, Edinburgh
Wednesday 25 November 2020	10.00 am Public	Meeting Room 2:12, 2 nd Floor, Gyle Square, Edinburgh

Board Development sessions

Wednesday 26 February 2020	10.00am – 4.00pm Development	Meeting Room 2:12, 2 nd Floor, Gyle Square, Edinburgh
Wednesday 25 March 2020	10.00am – 4.00pm Development	Glasgow
Wednesday 29 April 2020	10.00am – 4.00pm Development	Meeting Room 2:12, 2 nd Floor, Gyle Square, Edinburgh
Wednesday 24 June 2020	12.30 pm – 4.00pm Development	Meeting Room 2:12, 2 nd Floor, Gyle Square, Edinburgh
Wednesday 26 August 2020	10.00am – 4.00pm Development	Meeting Room 2:12, 2 nd Floor, Gyle Square, Edinburgh
Wednesday 28 October 2020	10.00am – 4.00pm Development	Meeting Room 2:12, 2 nd Floor, Gyle Square, Edinburgh

APPENDIX B

Audit Committee

Wednesday 22 January 2020	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Wednesday 22 April 2020	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Monday 8 June 2020	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Monday 5 October 2020	10.00am – 1.00 p.m.	Gyle Square, Edinburgh

Clinical Governance Committee

Thursday 20 February 2020	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Monday 18 May 2020	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Monday 17 August 2020	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Thursday 5 November 2020	10.00am – 1.00 p.m.	Gyle Square, Edinburgh

Staff Governance Committee

Thursday 16 April 2020	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Monday 15 June 2020	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Thursday 17 September 2020	10.00am – 1.00 p.m.	Gyle Square, Edinburgh
Wednesday 9 December 2020	10.00am – 1.00 p.m.	Gyle Square, Edinburgh

Remuneration Committee

Wednesday 24 June 2020	2.45 p.m. - 5.00 p.m.	Gyle Square, Edinburgh
Wednesday 25 November 2020	2.30 p.m. - 4.00 p.m.	Gyle Square, Edinburgh