



Best Value Project Mandate

Project Reference	ICT SERVICE IN-HOUSE
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Accountability

Workstream	DIGITAL & ICT
Region/Directorate	Finance
Executive Lead	
Responsible Officer	
Project Lead	
Project Support	TBC
Finance Manager	TBC
Clinical Lead	TBC
Hr Lead	TBC

Date Updated	24/04/2023
Updated by	

Proposed Start Date	Apr-23
Proposed Completion Date	Mar-24

Resources ( People)

Resource Type	Number of Days	Within Existing Resources Y/N	Additional Cost
Still to be assessed			
Totals	0		£0.00

Other Investment ( System, Software, Licences, Equipment, Medicine etc)

Investment Area	Capital Cost	Revenue Cost
Covered by associated MBCs		
Totals	£0.00	£0.00

Estimated Annual Savings	£500,000.00
Estimated Savings in current FY	£100,000.00

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Project Narrative

Project Detail	To deliver best value by reviewing ICT services that are currently outsourced and assessing the feasibility & benefits of bringing them in-house.
Project Scope	Scope for FY 2023/24 involves Airwave Terminal Support and ICT Service Desk provision.
Interdependencies	None identified yet.
Description of change	Airwave terminal support is currently provided under a fully managed service contract - The aim is to bring this in-house taking a hybrid approach involving SAS ICT staff and a 3rd party provider.  SAS ICT Service Desk is currently provided under contract by Dacoll Limited - The aim is to bring this fully in-house.

Financial & Non Financial Benefits

What are the project benefits?	Cost savings Improved ICT service provision Improved staff experience
How will the benefits be realised?	Cost Savings
Where will the benefits be realised?	Financially & Staff.
Describe the Steps to consolidate benefits and deliver financial improvements	Develop MBCs and have them approved Develop in-house capabilities Bring services in-house

Quality Impact Assessment Required Y/N	No
If Yes ( Date Completed)	
Approved by	

If No ( Provide Reasons)	
	Not Required

Risks Identified (Using SAS Risk Scoring Matrix)	NONE
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