



**NOT PROTECTIVELY MARKED**

**Public Board Meeting**

**29 September 2021  
Item No 18**

**THIS PAPER IS FOR NOTING**

**BOARD DEVELOPMENT SESSION REPORT**

<b>Lead Director Author</b>	Tom Steele, Chair Lindsey Ralph, Board Secretary
<b>Action required</b>	The Board is asked to note the report.
<b>Key points</b>	This paper provides information on the most recent Board Development session held on 25 August 2021.
<b>Timing</b>	Board Development sessions are held bi-monthly and a report is provided to the next public Board meeting on the main items discussed.

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### **SCOTTISH AMBULANCE SERVICE BOARD**

### **REPORT FROM BOARD DEVELOPMENT SESSION**

**TOM STEELE, CHAIR**

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#### **SECTION 1: PURPOSE**

Board Development sessions are held bi-monthly and provide an opportunity for Board members to consider issues in detail and improve members' understanding and knowledge of what are often complex subjects. The format of the sessions usually consists of a presentation or briefing from Executive Directors and managers leading the area of work, or staff involved in the work, followed by discussion and questions from members or a workshop focused on areas for board development.

#### **SECTION 2: BACKGROUND**

Board Development sessions are not decision making meetings. The Board's Code of Corporate Governance sets out the decision making process which is observed. The sessions do however assist the decision making process through in depth exploration and analysis of an issue which may be the subject of a formal board decision. They also provide an opportunity for updates on ongoing strategic matters.

#### **SECTION 3: DISCUSSION**

The Board Development session on 25 August 2021 was held virtually by MS Teams.

At this session, Board members received a presentation on the Service's modelling work related to the Service's Demand and Capacity Programme.

Other matters discussed were an update on the Service's Draft Remobilisation Plan (RMP4) and Winter Preparations prior to Board approval in September, the draft Communications and Engagement Plan for the Service's 2030 strategy development and work to progress the development of a Board Assurance Framework.

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