



NOT PROTECTIVELY MARKED

Public Board Meeting

**May 2019
Item No 18**

THIS PAPER IS FOR NOTING

BOARD DEVELOPMENT SESSION UPDATE

Lead Director Author	Tom Steele, Chair Lindsey Ralph, Board Secretary
Action required	The Board is asked to note the report.
Key points	This paper provides information on the most recent Board Development sessions held on 27 March and 24 April 2019.
Timing	Board Development sessions are held bi-monthly and a report is provided to the next public Board meeting on the main items discussed.

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SCOTTISH AMBULANCE SERVICE BOARD

REPORT FROM BOARD DEVELOPMENT SESSION

TOM STEELE, CHAIR

SECTION 1: PURPOSE

Board Development sessions are held bi-monthly and provide an opportunity for Board members to consider issues in detail and improve members' understanding and knowledge of what are often complex subjects. The format of the sessions usually consist of a presentation or briefing from Executive Directors and managers leading the area of work, or staff involved in the work, followed by discussion and questions from members or a workshop focused on areas for board development.

SECTION 2 : BACKGROUND

Board Development sessions are not decision making meetings.

The Board's Code of Corporate Governance sets out the decision making process which is observed. The sessions do however assist the decision making process through in depth exploration and analysis of an issue which may be the subject of a formal board decision. They also provide an opportunity for updates on ongoing strategic matters.

SECTION 3: DISCUSSION

The most recent Board Development sessions were held on 27 March 2019 and 24 April 2019.

27 March 2019

A facilitated session was held with Board members to discuss the Good Governance Blueprint self assessment results and consider how well the Board was delivering in relation to the 5 functions of good governance and to develop an improvement action plan. The Chair agreed that a public Board meeting will be held in April for the Board to refine, agree and prioritise the areas identified for improvement and finalise the report to submit to the Cabinet Secretary for Health and Sport by 30 April 2019.

Other matters discussed included the Service's draft risk appetite statement and risk tolerances and the Board agreed a small working group, with Non Executive Director representation, will meet for review of the risk appetite statements within the 2019/20 corporate risk register which will be presented for approval at the May Board meeting.

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The Board received an update on the Service's National On Call Working Group update report from the Regional Director, North and Employee Director.

24 April 2019

At this Development session the Board discussed the draft version of the Good Governance Report and Improvement Action Plan and agreed leads and timescales to prioritise this work. The draft report was then presented for approval by the Board at its public meeting on the same day, with feedback reflected in the final version submitted to the Cabinet Secretary at the end of April 2019.

An update was provided to Board members on the Service's Scheduled Care Service, Demand and Capacity review, Employee Wellbeing and the Specialist Operations Retrieval team.

The Board continued its work to clearly define its appetite for risk and the risk tolerance levels it was willing to accept, recognising no organisation is ever risk free. The culmination of this work will be presented to the Board for approval at its meeting in May with the aim to strengthen the Service's approach to assessing and assuring risk.

The next Board Development session will be held on 26 June 2019.

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