



NOT PROTECTIVELY MARKED

Public Board Meeting		26 January 2022 Item 04
THIS PAPER IS FOR APPROVAL		
MATTERS ARISING/PENDING FROM PREVIOUS MEETINGS		
Lead Director Author	Pauline Howie, Chief Executive Lindsey Ralph, Board Secretary	
Action required	The Board is asked to <ol style="list-style-type: none">1. Note the update provided against each of the matters arising or pending from previous meetings.2. Approve the removal of each of those actions annotated as complete.	
Background	A log is maintained for all matters arising or pending from each of the previous meetings. No action is deleted from the listing until reported as complete and approved for removal.	
Status	The attached appendix contains a status update against each of the matters arising or pending. Actions are annotated in the RAG status update as follows: <ul style="list-style-type: none">● Task completed – to be removed from listing● No identified risk to action target completion date● Target completion date extended and rationale provided for movement● Target completion date exceeded with further explanation required and/or to be provided at meeting There are 4 matters arising recommended for removal.	

MEETING: Scottish Ambulance Service Board – January 2022

REF Mtg/Pg/Item	SUBJECT	ORINATION DATE	ACTION/RECOMMENDATION	RAG	TARGET DATE	COMMENTS
191/6/7	Sustainability Strategy	September 2021	Board members – to provide any feedback on the draft strategy to the Director of Finance, Logistics and Strategy for this to be reflected in the final version presented to the Board in early 2022.		January 2022	Complete
192/6/8	Gaelic Language Plan 2021-26	November 2021	Director of Workforce – to submit the approved Gaelic Language Plan to Bòrd na Gàidhlig by 7 December		January 2022	Complete
192/7/8	Draft Mental Health Strategy 2021-2027	November 2021	Director of Care Quality & Professional Development – to amend the Mental Health Strategy to include a foreword, to remove or update the infographic and to include reference that there will be a measurement plan agreed for the Service to evidence impact over time.		January 2022	Complete
192/8/11	Person Centred Care Update	November 2021	Director of Care Quality and Professional Development – to check and confirm if the clinical assessment complaints theme increased during times of increased activity and pressures.		January 2022	Complete – early indications of increase and further detailed analysis of this is being done over time as part of the Service’s learning from events work.