



NOT PROTECTIVELY MARKED

Public Board Meeting

**March 2020
Item No 16**

THIS PAPER IS FOR NOTING

BOARD DEVELOPMENT SESSION REPORT

Lead Director Author	Tom Steele, Chair Lindsey Ralph, Board Secretary
Action required	The Board is asked to note the report.
Key points	This paper provides information on the most recent Board Development session held on 26 February 2020.
Timing	Board Development sessions are held bi-monthly and a report is provided to the next public Board meeting on the main items discussed.

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SCOTTISH AMBULANCE SERVICE BOARD

REPORT FROM BOARD DEVELOPMENT SESSION

TOM STEELE, CHAIR

SECTION 1: PURPOSE

Board Development sessions are held bi-monthly and provide an opportunity for Board members to consider issues in detail and improve members' understanding and knowledge of what are often complex subjects. The format of the sessions usually consists of a presentation or briefing from Executive Directors and managers leading the area of work, or staff involved in the work, followed by discussion and questions from members or a workshop focused on areas for board development.

SECTION 2: BACKGROUND

Board Development sessions are not decision making meetings. The Board's Code of Corporate Governance sets out the decision making process which is observed. The sessions do however assist the decision making process through in depth exploration and analysis of an issue which may be the subject of a formal board decision. They also provide an opportunity for updates on ongoing strategic matters.

SECTION 3: DISCUSSION

The most recent Board Development session was held on 26 February 2020. The main item of discussion was an update on the Service's future Strategy Development towards 2030, which will be presented to the Board in the summer for approval.

Board members received an update on the delivery of the Service's Annual Operational Plan 2020/21 - 2022/23 which will be presented to the Board for approval in March 2020.

The Board received a presentation on progress to develop the Service's refreshed Wellbeing Strategy which will be presented to the Board for approval in September 2020.

Other matters discussed were financial planning and updates on the Service's Demand and Capacity Review and its planning arrangements for the 2020 UN Climate Change Conference of Parties.

The next Board Development session will be held on 25 March 2020.

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