



NOT PROTECTIVELY MARKED

173rd MEETING OF THE SCOTTISH AMBULANCE SERVICE BOARD

10.00 A.M. ON WEDNESDAY 29 MAY 2019

G2:12, 1 SOUTH GYLE CRESCENT, EDINBURGH, EH12 9EB

AGENDA

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|----|---|----------|--|
| 1 | Patient Story | M Hannan | Head of Corporate Affairs & Engagement |
| 2 | Approval of Minutes of Meeting held on 28 March and 24 April 2019 | T Steele | Chair |
| 3 | Approval of Matters Arising | T Steele | Chair |
| 4 | Note of Declarations of Interest | T Steele | Chair |
| | Strategic Direction: | | |
| 5 | Towards 2020: Taking Care to the Patient and Quality Improvement | P Howie | Chief Executive |
| 6 | Board Quality Indicators Performance Report | P Howie | Chief Executive |
| | For Approval | | |
| 7 | Corporate Risk Register 2019-20 and Risk Appetite Statement | P Howie | Chief Executive |
| 8 | Property and Asset Management Strategy – Interim Update 2019 | J Carter | Director of Finance and Logistics |
| | For Discussion | | |
| 9 | Financial Performance | J Carter | Director of Finance and Logistics |
| 10 | Person Centred Care Update | C Pearce | Director of Care Quality and Strategic Development |
| 11 | Patient and Staff Safety – Healthcare Associated Infection update | C Pearce | Director of Care Quality and Strategic Development |
| 12 | Good Governance Self Assessment Action Plan update | T Steele | Chair |

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For Noting

13	Chair's verbal report	T Steele	Chair
14	Chief Executive's verbal report	P Howie	Chief Executive
15	Audit Committee <ul style="list-style-type: none">Minutes of 16 January and verbal report of 29 April 2019	E Frizzell	Chair, Audit Committee
16	Staff Governance Committee <ul style="list-style-type: none">Minutes of 11 December 2018 and verbal report of 10 April 2019	N Bakshi	Chair, Staff Governance Committee
17	Clinical Governance Committee <ul style="list-style-type: none">Minutes of 11 February and verbal report of 13 May 2019	M Togneri	Chair, Clinical Governance Committee
18	Board Development reports – March and April 2019	T Steele	Chair
19	Any Other Business <ul style="list-style-type: none">1. What Matters to You – 6 June 2019	T Steele C Pearce	Chair Director of Care Quality & Strategic Development
20	Date Next Meeting: <ul style="list-style-type: none">26 June 2019 – to approve Annual Accounts	T Steele	Chair

Private session

For Approval

21	Minutes of meeting held on 28 March 2019	T Steele	Chair
22	Matters Arising	T Steele	Chair
23	Corporate Risk Register 2019/20 Restricted Risks and draft Risk Tolerance Levels	P Howie	Chief Executive
24	Scotland's Paramedic Integrated Education Programme (SPiNE) – Business Case (revised)	C Pearce	Director of Care Quality & Strategic Development

For Discussion

25	Air Ambulance Contract extension - update	P Bassett	Director, National Operations
26	Draft Workforce Projections 2019-2020	L Douglas	Director of HR and Organisational Development
27	West Ambulance Control Centre – works update	J Carter	Director of Finance and Logistics

Board members

An informal session related to Annual Report and Accounts will follow on from the above meeting.

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