



**Scottish  
Ambulance  
Service**  
*Taking Care to the Patient*



**NOT PROTECTIVELY MARKED**

**Public Board Meeting**

**25 November 2020**

**Item No 15**

**THIS PAPER IS FOR NOTING**

**BOARD DEVELOPMENT SESSION REPORT**

<b>Lead Director Author</b>	Tom Steele, Chair Lindsey Ralph, Board Secretary
<b>Action required</b>	The Board is asked to note the report.
<b>Key points</b>	This paper provides information on the most recent Board Development session held on 28 October 2020.
<b>Timing</b>	Board Development sessions are held bi-monthly and a report is provided to the next public Board meeting on the main items discussed.

**NOT PROTECTIVELY MARKED**

## **SCOTTISH AMBULANCE SERVICE BOARD**

### **REPORT FROM BOARD DEVELOPMENT SESSION**

**TOM STEELE, CHAIR**

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#### **SECTION 1: PURPOSE**

Board Development sessions are held bi-monthly and provide an opportunity for Board members to consider issues in detail and improve members' understanding and knowledge of what are often complex subjects. The format of the sessions usually consists of a presentation or briefing from Executive Directors and managers leading the area of work, or staff involved in the work, followed by discussion and questions from members or a workshop focused on areas for board development.

#### **SECTION 2: BACKGROUND**

Board Development sessions are not decision making meetings. The Board's Code of Corporate Governance sets out the decision making process which is observed. The sessions do however assist the decision making process through in depth exploration and analysis of an issue which may be the subject of a formal board decision. They also provide an opportunity for updates on ongoing strategic matters.

#### **SECTION 3: DISCUSSION**

Due to the ongoing pandemic and social distancing measures, the Board Development session on 28 October 2020 was held virtually by MS Teams.

The session opened with a presentation from the Medical Director on the Service's work related to the first phase of Scottish Government's plans to redesign urgent care to ensure the public are supported to access the right care, in the right place, at the right time.

Mike Bell, Strategy Implementation & Improvement Manager then led a session to review the Service's Board Performance Report, to identify improvements that could be made using data to support decision making for good governance.

Board members received updates on the Service's Demand and Capacity Review and Equality and Diversity work.

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Date: 2020-11-25	Version 1.0	Review Date: -