



**Scottish
Ambulance
Service**

Working in Partnership with Universities



NOT PROTECTIVELY MARKED

Public Board Meeting

27 September 2023

Item No 18

THIS PAPER IS FOR NOTING

BOARD DEVELOPMENT SESSION REPORT

Lead Director Author	Tom Steele, Chair Lindsey Ralph, Board Secretary
Action required	The Board is asked to note the report.
Key points	This paper provides information on the most recent Board Development session held on 30 August 2023.
Timing	Board Development sessions are held bi-monthly and a report is provided to the next public Board meeting on the main items discussed.

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SCOTTISH AMBULANCE SERVICE BOARD

REPORT FROM BOARD DEVELOPMENT SESSION

TOM STEELE, CHAIR

SECTION 1: PURPOSE

Board Development sessions are held bi-monthly and provide an opportunity for Board members to consider issues in detail and improve members' understanding and knowledge of what are often complex subjects. The format of the sessions usually consists of a presentation or briefing from Executive Directors and managers leading the area of work, or staff involved in the work, followed by discussion and questions from members or a workshop focused on areas for board development.

SECTION 2: BACKGROUND

Board Development sessions are not decision making meetings. The Board's Code of Corporate Governance sets out the decision making process which is observed. The sessions do however assist the decision making process through in depth exploration and analysis of an issue which may be the subject of a formal board decision. They also provide an opportunity for updates on ongoing strategic matters.

SECTION 3: DISCUSSION

The Board Development session on 30 August 2023 was held in person at National Headquarters, Gyle, Edinburgh.

The session opened with a Board risk workshop, facilitated by internal audit, for the Board to review and update its Corporate Risk Register to reflect the key risks in delivering the Service's Annual Delivery Plan and 2030 Strategy programmes of work, to consider emerging risks and to review its risk appetite levels.

Other items for discussion included an update on the Service's Air Ambulance Reprourement, Health and Care Staffing Act and draft People Strategy.

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