



**NOT PROTECTIVELY MARKED**

<b>Public Board Meeting</b>		<b>March 2019 Item 03</b>
<b>THIS PAPER IS FOR APPROVAL</b>		
<b>MATTERS ARISING/PENDING FROM PREVIOUS MEETINGS</b>		
<b>Lead Director Author</b>	Pauline Howie, Chief Executive Lindsey Ralph, Board Secretary	
<b>Action required</b>	The Board is asked to  1. <b>Note</b> the update provided against each of the matters arising or pending from previous meetings. 2. <b>Approve</b> the removal of each of those actions annotated as complete.	
<b>Background</b>	A log is maintained for all matters arising or pending from each of the previous meetings. No action is deleted from the listing until reported as complete and approved for removal.	
<b>Status</b>	The attached appendix contains a status update against each of the matters arising or pending.  Actions are annotated in the RAG status update as follows:  <ul style="list-style-type: none"><li>● Task completed – to be removed from listing</li><li>● No identified risk to action target completion date</li><li>● Target completion date extended and rationale provided for movement</li><li>● Target completion date exceeded with further explanation required and/or to be provided at meeting</li></ul> 1 matters arising has been completed and is recommended for removal from the listing.	

<b>MEETING:</b> Scottish Ambulance Service Board – March 2019						
<b>REF Mtg/Pg/Item</b>	<b>SUBJECT</b>	<b>ORIGINATION DATE</b>	<b>ACTION/RECOMMENDATION</b>	<b>RAG</b>	<b>TARGET DATE</b>	<b>COMMENTS</b>
169/8/13	Person Centred Care Update	November 2018	<p><b>Director of Care Quality and Strategic Development and Head of Corporate Affairs and Engagement</b> to work with Care Opinion and NHS 24 to provide a single point of contact and a joint co-ordinated response when a story related to more than one organisation.</p> <p><b>Update Jan 2019</b> – Board agreed this item would remain on the tracker until the Board was assured there was a consistent process in place.</p>		January 2019 March 2019	
170/6/7	Corporate Register Risk	January 2019	<p><b>Risk Manager</b> to review the titles of the risks to ensure each related to the specific risk rather than only being defined as a Corporate or Strategic risks.</p>		March 2019	Complete. (Item 07 on the agenda refers)