



PUBLIC BOARD MEETING

**29 July 2026
Item 04**

THIS PAPER IS FOR APPROVAL

MATTERS ARISING/PENDING FROM PREVIOUS MEETINGS

Lead Director Author	Tom Steele, Chair Pippa Hamilton, Board Secretary
Action required	The Board is asked to 1. Note the update provided against each of the matters arising or pending from previous meetings. 2. Approve the removal of each of those actions annotated as complete.
Background	A log is maintained for all matters arising or pending from each of the previous meetings. No action is deleted from the listing until reported as complete and approved for removal.
Status	The attached appendix contains a status update against each of the matters arising or pending. Actions are annotated in the RAG status update as follows: ● Task completed – to be removed from listing ● No identified risk to action target completion date ● Target completion date extended and rationale provided for movement ● Target completion date exceeded with further explanation required and/or to be provided at meeting There is 2 matters arising items are recommended for closure.

MEETING: Scottish Ambulance Service Board						
REF Mtg/Pg/ Item	SUBJECT	ORIGINATION DATE	ACTION/RECOMMENDATION	RAG	TARGET DATE	COMMENTS
221/06/11	Staff Experience and Performance Report	January 2026	1. Acting Director of Workforce/Chief Operating Officer to develop trajectories and accompanying narrative on plans to improve appraisal rates and statutory mandatory training compliance, including risk assessment and balancing operational pressures and the need for realistic, achievable progress to be included within future Board reporting.		May 2026 July 2026	Update 19 May – This work is in progress and will be presented to Staff Governance Committee in June for consultation prior to being included within the Board Report at the July Board meeting.
223/05/06	Board Quality Indicators and Performance Report	May 2026	Chief Operating Officer to ensure that any measures likely to miss their aim are clearly flagged and highlighted in the narrative of future Board Quality Indicators and Performance reporting.		July 2026	