



NOT PROTECTIVELY MARKED

177th MEETING OF THE SCOTTISH AMBULANCE SERVICE BOARD

10.00 A.M. ON WEDNESDAY 27 NOVEMBER 2019

MEETING ROOM G2.12 (19), NHQ, GYLE SQUARE, EDINBURGH, EH12 9EB

AGENDA

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| 1. Patient Story | M Hannan | Head of Corporate Affairs & Engagement |
| 2. Approval of Minutes of Meeting held on 25 September 2019 | T Steele | Chair |
| 3. Approval of Matters Arising | T Steele | Chair |
| 4. Note of Declarations of Interest | T Steele | Chair |
| Strategic Direction: | | |
| 5. Towards 2020: Taking Care to the Patient and Quality Improvement | P Howie | Chief Executive |
| 6. Board Quality Indicators Performance Report | P Howie | Chief Executive |
| For Approval | | |
| 7. Corporate Risk Register 2019-20 | P Howie | Chief Executive |
| 8. 2020 Schedule of Board and Committee meetings | T Steele | Chair |
| 9. Code of Corporate Governance - revised Standing Financial Instructions | J Carter | Director of Finance, Logistics & Strategy |
| For Discussion | | |
| 10. Financial Performance | J Carter | Director of Finance, Logistics & Strategy |
| 11. NHS in Scotland, Auditor General's report | J Carter | Director of Finance, Logistics & Strategy |
| 12. Person Centred Care Update | P Howie | Chief Executive |
| 13. Patient and Staff Safety – Healthcare Associated Infection update | P Howie | Chief Executive |
| 14. Good Governance Self-Assessment Action Plan update | T Steele | Chair |

For Noting

15. Chair's verbal report	T Steele	Chair
16. Chief Executive's verbal report	P Howie	Chief Executive
17. Audit Committee meeting	C Sinclair	Chair, Audit Committee
• Minutes of 13 June 2019 and verbal report of 2 October 2019.		
18. Clinical Governance Committee	M Togneri	Chair, Clinical Governance Committee
• Minutes of meeting held on 5 September 2019 and verbal report of 7 November 2019.		
19. Board Development report – October 2019	T Steele	Chair
20. Any Other Business	T Steele	Chair
21. Date Next Meeting:	T Steele	Chair
• 29 January 2020		

Private session

For Approval

22. Minutes of private meeting held on 25 September 2019	T Steele	Chair
23. Private Matters Arising	T Steele	Chair
24. Corporate Risk Register 2019/20 (restricted)	P Howie	Chief Executive
25. Demand and Capacity Review Business Case	L Campbell	Regional Director, East
26. Fleet Replacement - Initial Agreement	J Carter	Director of Finance, Logistics & Strategy
27. Telephony Upgrade and Support - Contract Award Recommendation	J Carter	Director of Finance, Logistics & Strategy
28. West Ambulance Control Centre Estate update	J Carter	Director of Finance, Logistics & Strategy
29. Property and Asset Management Strategy	J Carter	Director of Finance, Logistics & Strategy