



**Scottish
Ambulance
Service**
Taking Care to the Patient



NOT PROTECTIVELY MARKED

Public Board Meeting

**March 2019
Item No 19**

THIS PAPER IS FOR NOTING

BOARD DEVELOPMENT SESSION UPDATE

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| Lead Director Author | Tom Steele, Chair Lindsey Ralph, Board Secretary |
| Action required | The Board is asked to note the report. |
| Key points | This paper provides information on the most recent Board Development session held on 27 February 2019. |
| Timing | Board Development sessions are held bi-monthly and a report is provided to the next public Board meeting on the main items discussed. |

NOT PROTECTIVELY MARKED

SCOTTISH AMBULANCE SERVICE BOARD

REPORT FROM BOARD DEVELOPMENT SESSION

TOM STEELE, CHAIR

SECTION 1: PURPOSE

Board Development sessions are held bi-monthly and provide an opportunity for Board members to consider issues in detail and improve members' understanding and knowledge of what are often complex subjects. The format of the sessions usually consist of a presentation or briefing from Executive Directors and managers leading the area of work, or staff involved in the work, followed by discussion and questions from members or a workshop focused on areas for board development.

SECTION 2 : BACKGROUND

Board Development sessions are not decision making meetings.

The Board's Code of Corporate Governance sets out the decision making process which is observed. The sessions do however assist the decision making process through in depth exploration and analysis of an issue which may be the subject of a formal board decision. They also provide an opportunity for updates on ongoing strategic matters.

SECTION 3: DISCUSSION

The most recent Board Development session was held on 27 February 2019

The Chair and Board members will complete the Good Governance Blueprint self assessment by 1 March 2019. The Chair opened the meeting by confirming that a facilitated Board session will be held in March to review the results of the self assessment and develop an action plan. A further session will be held in April to refine, agree and prioritise areas identified for improvement.

An update was provided to Board members on the Service's review of its Paramedic education arrangements to ensure its meets the regulatory requirements of the HCPC which are changing from September 2021 and the strategic intentions of both the Scottish Government and the Service.

Board members participated in a workshop facilitated by KPMG to agree the Board's risk appetite. The Board will review the Service's Corporate Risk Register in March and use the appetite agreed at this session to set the tolerances of each risk and discuss any emerging risks for 2019/20.

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Other items for discussion included an update on the Service's Strategy Development beyond 2020, financial planning, withdrawal from the European Union and the ICT Strategy refresh.

The next Board Development session will be held on 27 March 2019.

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