Scottish Ambulance Service
Working in Partnership with Universities

NHS SCOTLAND

NOT PROTECTIVELY MARKED

PUBLIC BOARD MEETING	**28 January 2026** **Item 04**

THIS PAPER IS FOR APPROVAL

MATTERS ARISING/PENDING FROM PREVIOUS MEETINGS

Lead Director **Author**	Tom Steele, Chair Pippa Hamilton, Board Secretary
Action required	The Board is asked to 1. **Note** the update provided against each of the matters arising or pending from previous meetings. 2. **Approve** the removal of each of those actions annotated as complete.
Background	A log is maintained for all matters arising or pending from each of the previous meetings. No action is deleted from the listing until reported as complete and approved for removal.
Status	The attached appendix contains a status update against each of the matters arising or pending. Actions are annotated in the RAG status update as follows: ● Task completed – to be removed from listing ● No identified risk to action target completion date ● Target completion date extended and rationale provided for movement ● Target completion date exceeded with further explanation required and/or to be provided at meeting There are 4 matters arising recommended for closure.

MEETING: Scottish Ambulance Service Board						
REF Mtg/Pg/ Item	**SUBJECT**	**ORIGINATION DATE**	**ACTION/RECOMMENDATION**	**RAG**	**TARGET DATE**	**COMMENTS**
218/07/13	Staff Experience and Performance Report	July 2025	**(1) Acting Director of Workforce** to provide an update on the evaluation of Trickle within a future Board report, including comparison with current approaches of staff engagement.		~~November 2025~~ January 2026	**Update 19 January 2026 - Propose to close -** Unfortunately it has been very difficult to obtain any credible data regarding the pilot of Trickle software within SAS as the main users of this have now left the Service. The consensus view was however that this package was not deemed sufficiently beneficial for SAS so the decision was taken not to utilise this package further.
220/05/07	Corporate Risk Register – Risk 5888 (workforce planning)	November 2025	**Risk Manager** to review Corporate Risk 5888, workforce planning in relation to the impact on inequalities.		January 2026	**Complete – propose to close.**
220/08/15	SAS/NHS24 Collaboration	November 2025	**Chief Executive** to submit a formal paper on the SAS/NHS24 collaboration progress to the March 2026 Board meeting.		March 2026	
220/09/16	Winter Contingency Plan	November 2025	**Chief Operating Officer** to circulated updated Winter Contingency Plan to Board Members prior to final submission to Scottish Government.		December 2025	**Complete – propose to close.**
220/09/17	Non-Ministerial Annual Review Feedback Letter	November 2025	**Board Secretary** to circulate Non-Ministerial Annual Review feedback letter to Board Members virtually once received.		December 2025	**Complete – propose to close.**