



NOT PROTECTIVELY MARKED

Public Board Meeting

**28 July 2021
Item No 19**

THIS PAPER IS FOR NOTING

BOARD DEVELOPMENT SESSION REPORT

Lead Director Author	Tom Steele, Chair Lindsey Ralph, Board Secretary
Action required	The Board is asked to note the report.
Key points	This paper provides information on the most recent Board Development session held on 30 June 2021.
Timing	Board Development sessions are held bi-monthly and a report is provided to the next public Board meeting on the main items discussed.

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SCOTTISH AMBULANCE SERVICE BOARD

REPORT FROM BOARD DEVELOPMENT SESSION

TOM STEELE, CHAIR

SECTION 1: PURPOSE

Board Development sessions are held bi-monthly and provide an opportunity for Board members to consider issues in detail and improve members' understanding and knowledge of what are often complex subjects. The format of the sessions usually consists of a presentation or briefing from Executive Directors and managers leading the area of work, or staff involved in the work, followed by discussion and questions from members or a workshop focused on areas for board development.

SECTION 2: BACKGROUND

Board Development sessions are not decision making meetings. The Board's Code of Corporate Governance sets out the decision making process which is observed. The sessions do however assist the decision making process through in depth exploration and analysis of an issue which may be the subject of a formal board decision. They also provide an opportunity for updates on ongoing strategic matters.

SECTION 3: DISCUSSION

Due to the current social distancing measures, the Board Development session on 30 June 2021 was held virtually by MS Teams.

At this session, Board members received a presentation from the Deputy Director of National Operations giving a detailed update on the breadth of work provided by the Service's National Risk and Resilience Department.

Board members discussed the Service's Good Governance Action Plan, with the majority of the actions were completed in 2020 with the remainder progressed during 2021. The Chair proposed that a group, with Non Executive Director representation, was established to review and agree how the Service would bring together its good governance action plan, board assurance framework and performance framework to enhance the Service's overall Board governance arrangements.

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Date: 2021-07-28	Version 1.0	Review Date: -