



NOT PROTECTIVELY MARKED

Public Board Meeting

**November 2019
Item No 19**

THIS PAPER IS FOR NOTING

BOARD DEVELOPMENT SESSION REPORT

Lead Director Author	Tom Steele, Chair Lindsey Ralph, Board Secretary
Action required	The Board is asked to note the report.
Key points	This paper provides information on the most recent Board Development session held on 30 October 2019.
Timing	Board Development sessions are held bi-monthly and a report is provided to the next public Board meeting on the main items discussed.

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SCOTTISH AMBULANCE SERVICE BOARD

REPORT FROM BOARD DEVELOPMENT SESSION

TOM STEELE, CHAIR

SECTION 1: PURPOSE

Board Development sessions are held bi-monthly and provide an opportunity for Board members to consider issues in detail and improve members' understanding and knowledge of what are often complex subjects. The format of the sessions usually consists of a presentation or briefing from Executive Directors and managers leading the area of work, or staff involved in the work, followed by discussion and questions from members or a workshop focused on areas for board development.

SECTION 2: BACKGROUND

Board Development sessions are not decision making meetings. The Board's Code of Corporate Governance sets out the decision making process which is observed. The sessions do however assist the decision making process through in depth exploration and analysis of an issue which may be the subject of a formal board decision. They also provide an opportunity for updates on ongoing strategic matters.

SECTION 3: DISCUSSION

The most recent Board Development session was held on 30 October 2019. The main item of discussion was an update on the Service's Demand and Capacity Review in preparation of the draft Business Case being presented to the Board for approval in November. The aim of the review was to determine the overall capacity and workforce requirements, to respond to current and future projected demand in unscheduled care and improve staff experience and welfare.

Other matters discussed were progress to develop our future Strategy towards 2030, our Wellbeing Strategy, our Fleet replacement programme and our work to improve the experience of LGBT+ patients and staff.

A workshop to discuss the Health and Care (Staffing) (Scotland) Act with members of Scottish Government's Implementation Team took place after the Board Development session. The purpose of this session was to ensure the Service was fully aware of the requirements of the legislation and to provide an opportunity for the implementation team to answer any questions about the Service's preparation for the legislation.

The next Board Development session will be held on 26 February 2019.

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Date: 2019-11-27	Version 1.0	Review Date: -